

**MINUTES OF MEETING
BOARD OF COMMISSIONERS
CALCASIEU CAMERON HOSPITAL SERVICE DISTRICT
d/b/a WEST CALCASIEU CAMERON HOSPITAL
TUESDAY, FEBRUARY 25, 2025
12:00 p.m - BOARD ROOM**

A regular meeting of the Board of Commissioners of Calcasieu Cameron Hospital Service District d/b/a West Calcasieu Cameron Hospital was held on Tuesday, February 25, 2025, in the hospital Board Room. Mr. Bobby LeTard called the meeting to order at 12:00 p.m. Mr. Mark McMurry led the group in prayer.

COMMISSIONERS PRESENT: Bob Davidson; Bobby LeTard; Mark McMurry; Cecil Sanner

COMMISSIONERS ABSENT: Rick Watson

OTHERS PRESENT: Janie Fruge'; Jobie James; Dondra Zaunbrecher; Mike Klenke; Christi Kingsley; Matthew Welsh; Thea Tran; JW Peloquin; Dr. Richard Roe; Joe Andrepont

GUESTS PRESENT: Jessica Buxton

Mrs. Janie Fruge' announced that Jessica Buxton received the January CEO Shining Star Award.

Mr. LeTard presented the minutes from the meeting of the Board of Commissioners held on January 28, 2025, for approval. Mr. Bob Davidson made a motion to approve the minutes as presented. Mr. Mark McMurry seconded the motion. The motion passed unanimously. Next, Mr. LeTard announced the next meeting of the Board of Commissioners is scheduled for March 25, 2025. The Doctor's Day Luncheon is scheduled for Thursday, March 27, 2025, beginning at 11:00 a.m., and the Annual Service Awards Celebration is scheduled for Friday, March 14, 2025, at 6:00 p.m. That concluded the Chairperson's Report.

Mrs. Jobie James, Chief Financial Officer, presented the Financial Reports for the hospital for the period ending January 31, 2025. She reported a balance of \$30,887,305.10 in cash, compared to \$23,553,109.16 in December. Contributing factors include the receipt of maintenance tax funds, no supplemental payments received, and a quarterly retirement payment. Net Income for January was (\$256,255.64) compared to a budget of \$260,420.00 and \$562,036.50 at this time last year. She continued by reporting that Census Days were 670 compared to a budget of 608 and 608 this time last year. That concluded the Financial Report.

Mr. JW Peloquin then gave a Facilities Report. He began with an update on renovations at 921 1st Avenue. The installation of the flooring and completion of the punch list items are pending, after which new furnishings will be ordered. Next, Mr. Peloquin reported that we are waiting on approval from the State Fire Marshall to begin the renovations on the Home

Health/Draw Lab building. Mr. Peloquin announced that the second admitting booth in the Emergency Department is operational as of yesterday. Lastly, he announced that the closing on the acquisition of the Ash Street property had been completed. That concluded the Facilities Report.

Mrs. Thea Tran presented the High Reliability Excellence Report: Improving Patient Safety & Quality. She began with the Patient Experience Report for the Emergency Department, Inpatient Units, and Ambulatory Surgery. Mrs. Tran followed with a presentation of the Patient Safety Scorecard. Next, Mrs. Tran presented the QAPI Evaluation and Plan. There was a motion by Mr. Mark McMurry, seconded by Mr. Bob Davidson to approve the QAPI Evaluation and Plan as presented. The motion passed unanimously. Lastly, Mrs. Tran presented the Failure Modes Effects Analysis (FMEA) relative to Substance Use Screening on OB Patients. That concluded the High Reliability Excellence Report: Improving Patient Safety & Quality Report.

Mrs. Christi Kingsley presented the Human Resources Report. She began by announcing that 72 employees will be honored at the upcoming Annual Service Awards Banquet, alongside 12 employees who were recognized as Employees of the Month. That concluded the Human Resources Report.

Mr. Mike Klenke gave an IT Report. He announced Optimum and AT&T circuit upgrades. That concluded the IT Report.

Mr. Matthew Welsh gave a Foundation/Marketing/Community Impact Report. He presented the re-designed just launched updated WCCH website. The new format is visually appealing, user friendly, customized and engaging. That concluded the Foundation/Marketing/Community Impact Report.

Mr. Bob Davidson motioned to approve and accept the Staff appointments, re-appointments, resignations, privileges, FPPE, and officers as submitted by the Medical Executive Committee. Mr. Mark McMurry seconded the motion. The motion passed unanimously.

Capital Requests were submitted as follows:

1. Birthing Bed: \$17,912.62
There was a motion by Mr. Bob Davidson, seconded by Mr. Cecil Sanner to approve the purchase of the Birthing Bed for \$17,912.62. The motion passed unanimously.
2. Sulphur Diagnostic Center Digital X-ray: \$197,435.00
There was a motion by Mr. Mark McMurry, seconded by Mr. Bob Davidson to cancel the previously issued PO for \$183,163.80 and to approve the purchase of the Sulphur Diagnostic Center Digital X-ray for \$197,435.00. The motion passed unanimously.
3. Annual Defibrillator Purchase: \$35,324.77
There was a motion by Mr. Bob Davidson, seconded by Mr. Mark McMurry to approve the purchase of Defibrillators for \$35,324.77. The motion passed unanimously.

4. Construction – Sulphur Diagnostic Center X-ray Room: 28,900.00

There was a motion by Mr. Cecil Sanner, seconded by Mr. Bob Davidson to amend the budget for \$28,900.00 and to approve the Construction – Sulphur Diagnostic Center X-ray Room for \$28,900.00. The motion passed unanimously.

Mr. Mark McMurry made the motion at 1:06 pm, seconded by Mr. Bob Davidson to move into Executive Session for the purposes of strategic planning, marketing, and personnel matters in keeping with Louisiana revised Statutes 42:6, 42:6.1, 46: 1073. The motion passed unanimously.

Mr. Mark McMurry motioned at 3:32 pm to move back into Regular Session. Mr. Cecil Sanner seconded the motion. The motion passed unanimously.

There being no further business, Mr. Bob Davidson made the motion, seconded by Mr. Mark McMurry to adjourn the meeting. The meeting was adjourned at 3:33 pm.

Chairman of the Board

Secretary of the Board