

**MINUTES OF MEETING
BOARD OF COMMISSIONERS
CALCASIEU CAMERON HOSPITAL SERVICE DISTRICT
d/b/a WEST CALCASIEU CAMERON HOSPITAL
TUESDAY, DECEMBER 10, 2024
12:00 p.m - BOARD ROOM**

A regular meeting of the Board of Commissioners of Calcasieu Cameron Hospital Service District d/b/a West Calcasieu Cameron Hospital was held on Tuesday, December 10, 2024, in the hospital Board Room. Mr. Bobby LeTard called the meeting to order at 12:00 p.m. Mr. Mark McMurry led the group in prayer.

COMMISSIONERS PRESENT: Bob Davidson; Bobby LeTard; Mark McMurry; Cecil Sanner

COMMISSIONERS ABSENT: Rick Watson

OTHERS PRESENT: Janie Fruge'; Jobie James; Dondra Zaunbrecher; Mike Klenke; Christi Kingsley; Matthew Welsh; Thea Tran; JW Peloquin

GUESTS PRESENT: Senator Mike Reese; Chuck Kleckley; David Koke
Kevin Armer

In the first order of business, Mr. Bobby LeTard announced the Public Hearing on the 2025 Budget which was presented on October 22, 2024. There were no members of the public present and no comments or questions have been received regarding the presented Budget. There was a motion by Mr. Bob Davidson, seconded by Mr. Mark McMurry to approve the 2025 Budget as presented. Motion passed unanimously.

Mrs. Janie Fruge' announced that Kevin Armer received the October CEO Shining Star Award.

Senator Mike Reese presented Board Education regarding Tax Reform. He explained the details of the measures recently debated and passed in the special legislative session and provided information on additional measures to be considered in 2025. That concluded Board Education.

Mr. LeTard presented the minutes from the meeting of the Board of Commissioners held on October 22, 2024, for approval. Mr. Bob Davidson made a motion to approve the minutes as presented. Mr. Cecil Sanner seconded the motion. The motion passed unanimously. Next, Mr. LeTard announced the dates of the 2025 Board of Commissioners meetings as follows:

January 28th ; February 25th; March 25th ; April 22nd; May 27th (Audit); June 24th ; July 29th; August 26th; September 23rd; October 28th (Budget); November (No Meeting); December 9th .

The next Board of Commissioners meeting is scheduled for January 28, 2025. Next, Mr. LeTard presented a 2024 Board of Commissioners Committee appointment list. There was a motion by Mr. Mark McMurry, seconded by Mr. Cecil Sanner to re-appoint Commissioners to Committees for 2025 as follows:

Mr. Bob Davidson: Medical Staff, Performance Improvement, Compliance

Mr. Cecil Sanner: Environment of Care/Safety, Hackberry Rural Health Advisory Board

Mr. Mark McMurry: Home Health Advisory Board, Compliance

Mr. Bobby LeTard: Finance, Foundation Board, Annual Risk Review (not a Committee)

Mr. Rick Watson: Finance, Foundation Board, Vinton Rural Health Advisory Board

The motion passed unanimously.

Lastly, Mr. LeTard announced that at the November 21, 2024, meeting of the WCCH Foundation Board of Directors, the following were re-appointed to serve a 3-year term on the WCCH Foundation Board:

Mrs. Karen Farnum

Mrs. Suzanne Peveto Nelson

Mrs. Denise Perry

The following will serve as officers through 2025:

Mrs. Denise Perry – President

Mrs. Karen Farnum – Vice President

Mrs. Suzanne Nelson – Treasurer

Mrs. Kathy Bourgeois – Secretary

Mr. Bob Davidson, seconded by Mr. Mark McMurry, moved to accept the WCCH Foundation Directors and Officers as submitted by the Foundation Board of Directors. The motion passed unanimously. That concluded the Chairperson's Report.

Mrs. Frugé presented the Chief Executive Officer's report. She began by recapping the goals attained and successes achieved in 2024. Next, Mrs. Fruge announced several events in which we are participating in January, including several C100 opportunities, DC Mardi Gras, LHA Educational offerings, and Chamber SWLA/Alliance events. That concluded the CEO report.

Mrs. Jobie James, Chief Financial Officer, presented the Financial Reports for the hospital through October 31, 2024. She reported a balance of \$24,391,398.94 in cash, compared to \$16,993,103.44 in September. Contributing factors include receipt of insurance recovery funds, first-quarter directed payment, and a third-quarter retirement payment. Net Income for October was \$6,429,951.87 compared to a budget of \$271,942.00 and \$1,034,076.18 at this time last year. She continued by reporting that Census Days were 623 compared to a budget of 586 and 586 this time last year. That concluded the Financial Report.

Mr. JW Peloquin then gave a Facilities Report. He began with an update on the renovations at 921 1st Ave. The millwork has been installed and the painting is scheduled to begin next week. Next, Mr. Peloquin reported on the anticipated renovations to the Emergency Department. The existing space utilized by Security will be renovated to create a second Admitting area. Lastly, Mr. Peloquin announced that he and Mrs. Jobie James, along with Byron Racca, attended the recently held meeting of the Sulphur City Council. It was

announced that an action item will be placed on the January City Council Meeting Agenda regarding a CEA for our Water Booster Station project. That concluded the Facilities Report.

Mrs. Thea Tran presented the High Reliability Report. She began with a report on Understanding The Joint Commission and Preparing for the Unannounced Survey. Next, Mrs. Tran presented a detailed report of our CMS Star Rating. That concluded the High Reliability Report.

Mrs. Thea Tran then presented the Compliance Report. She began with an Ethics Training Completion report – announcing a current 96% completion rate. That concluded the Compliance Report.

Mrs. Thea Tran then presented the Patient Care Report. She began by reporting a recent change in the Sedation Protocol, adopting a more evidence-based system. Additionally, our Policies & Procedures have been updated to reflect this change. That concluded the Patient Care Report.

Mr. Mike Klenke presented the IT Report. He reported that our outlying clinics now have their own camera surveillance systems. Next, Mr. Klenke reported continued negotiations with Altera regarding our EMR system. That concluded the IT Report.

Mrs. Christi Kingsley presented the Human Resources Report. She began reporting an extensive modernization plan currently underway in the Parochial Retirement System. One of the major changes is a switch from quarterly to monthly reporting. Employer contribution will be 11% in 2025. That concluded the Human Resources Report.

Mr. Matthew Welsh gave a Foundation/Marketing/Community Impact Report. He began by announcing that the Hospital was a recipient of a SEMPRA “Season of Giving” Grant in the amount of \$5,000.00. Our plans are to partner with the Sulphur Senior Center for food resources assistance. Next, Mr. Welsh announced that we were awarded a \$35,000.00 grant from Citgo to specifically address barriers to care in our community. We will use those funds to assist with transportation needs and food insecurity. That concluded the Foundation/Marketing/Community Impact Report.

Mr. Bob Davidson motioned to approve and accept the Medical Staff appointments, re-appointments, resignations, privileges, FPPE, and officers as submitted by the Medical Executive Committee. Mr. Mark McMurry seconded the motion. Motion passed unanimously.

Capital Requests were submitted as follows:

1. United Imaging Radiographic Room (X-ray): \$176,378.00
There was a motion by Mr. Bob Davidson, seconded by Mr. Cecil Sanner to approve the purchase of the United Imaging Radiographic Room for \$176,378.00. The motion passed unanimously.
2. Wheelchairs (4): WC Grant from HSLI: \$12,434.00

There was a motion by Mr. Bob Davidson, seconded by Mr. Mark McMurry to amend the budget for \$12,434.00 and to approve the purchase of the Wheelchairs for \$12,434.00. The motion passed unanimously.

3. Renovations: 1114 Stelly Lane: \$180,000.00

There was a motion by Mr. Mark McMurry, seconded by Mr. Bob Davidson to amend the budget for \$180,000.00 and to approve the renovations of 1114 Stelly Lane for \$180,000.00. The motion passed unanimously.

4. Parking Lot – Sulphur Diagnostic Center: \$205,500.00

There was a motion by Mr. Bob Davidson, seconded by Mr. Cecil Sanner to amend the budget for \$205,500.00 and to approve the Parking Lot for the Sulphur Diagnostic Center for \$205,500.00. The motion passed unanimously.

5. 1110 Kent Drive – Furnishings: \$23,682.06

There was a motion by Mr. Mark McMurry, seconded by Mr. Bob Davidson to amend the Budget for \$23,682.06 and to approve the purchase of furnishings for 1110 Kent Drive for \$23,682.06. The motion passed unanimously.

6. Livestock Trailer for Therapeutic Riding: \$14,172.34

There was a motion by Mr. Bob Davidson, seconded by Mr. Mark McMurry to approve the purchase of the Livestock Trailer for Therapeutic Riding for \$14,172.34. The motion passed unanimously.

There was a motion by Mr. Bob Davidson, seconded by Mr. Mark McMurry to add the following item to the agenda: Capital Request: Exam Beds (6) for New Clinic Location - \$10,170.00. Next, there was a motion by Mr. Bob Davidson, seconded by Mr. Mark McMurry to amend the budget for \$10,170.00 and to approve the purchase of 6 Exam Beds for \$10,170.00. The motion passed unanimously.

Mr. JW Peloquin announced that a bid opening was held on December 5, 2025, regarding an Overhead Paging System. There was a motion by Mr. Mark McMurry, seconded by Mr. Cecil Sanner to accept the qualified bid from Executone of \$94,642.65. The motion passed unanimously. Next, there was a motion by Mr. Bob Davidson, seconded by Mr. Mark McMurry to add the following item to the agenda: Capital Request: Overhead Paging System – Executone: \$94,642.65. The Motion passed unanimously. There was a motion by Mr. Bob Davidson, seconded by Mr. Cecil Sanner to approve the purchase of the Overhead Paging System for \$94,642.65. The motion passed unanimously.

Mr. Cecil Sanner made the motion at 2:03 pm, seconded by Mr. Mark McMurry to move into Executive Session for the purposes of strategic planning, marketing, and personnel matters in keeping with Louisiana revised Statutes 42:6, 42:6.1, 46: 1073. The motion passed unanimously.

Mr. Mark McMurry made a motion at 2:36 pm to move back into Regular Session. Mr. Bob Davidson seconded the motion. The motion passed unanimously.

There being no further business, Mr. Bob Davidson made the motion, seconded by Mr. Mark McMurry to adjourn the meeting. The meeting was adjourned at 2:37 pm.

Chairman of the Board

Secretary of the Board